

Inspection Support Services Inc.

Your Home Inspection Report

NEWS RELEASE: August 29, 2021

Attention: YHIR Report Clients

We would like to thank you for your time, consideration regarding the next phase of changes to our “**Your Home Inspection Report**”. We have changed the format to permit you to subscribe for a nominal annual report royalty use fee of \$360.00, plus applicable tax. This covers a full 1 year subscription to utilize the (YHIR) report as often as required during the established time period – of up to August 31st of next year.

For those clients that are often purchasing 100 or more reports this offers a significant cost savings – now only \$3.60 per report, \$7.20 each for say 50 reports. The change was prompted by a number of factors which includes the rising cost of printing, shipping and time/delivery factor. The new format allows you to complete a report with the “**master report template**” that will be in your possession, ultimately providing immediate use. The new report is based on a **fillable form built on Adobe Acrobat Pro**. It is readily fillable with both checkbox and fillable text based format (exactly similar to what you experienced before). The report will be reviewed and updated annually, so we always look forward to your feedback for suggested changes/modifications.

Changes to the report include:

- Option on the **Authorization Form and Receipt** (agreement) page to add your own company identification at the top and 2nd line for additional info such as phone/email, website “url”, etc.
- There are **2 red boxed form areas** – highlights - required info be completed on the agreement page
- Fillable info on the agreement page are in black text – **signature required areas** on the lower part are pre-formatted – just type in the required name
- Fillable checkboxes have **red checkmarks** for easier identification
- **Some checkboxes are already pre-checked** such as certain limitations, these can be left blank by clicking on the checkbox to remove a pre-checked item
- **Text areas are available** for adding text based information (text colour is black)
- **Summary/Additional Notes** – offers pages for any additional text info in a multiline format
- **Document security** – once you have completed your report a few words on securing your report to eliminate changes. You can add your specific “password” to the document by clicking on “**files**” than “**properties**”, on “**properties**” select the “**security**” tab, next select “**security method**” – “**password security**” – the security password settings dialogue box will open and require you to add your “**password**” (Keep it simple) one you can reuse over and over otherwise you will not be able to re-access if required, next under the “**Permissions**” category check box – “**restrict editing**” – this controls “printing” and also “changes allowed”. Printing is most likely OK – it can be changed, but certainly protecting your original report is important – so the “none” setting is good.
- Under the description tab of “**document properties**” you can add further document info (if you please)
- **Regarding photos** – we suggest that you consider either sending the photos with your report, or alternatively use a separate document such as MS Word to paste your images into a photo reference document.
- **Additional report info may be downloaded by this web link:** <http://www.inspectsupport.com/products.html>

As noted the YHIR report is copyrighted and requires an annual renewal for reuse in the next yearly cycle. Your subscription provides 1 full year of use for \$360. Renewals are due by the end of each August. Start date September 1st.

We hope you like this affordable change rather than a more expensive and cumbersome process of placing your order and waiting for the arrival with a significant price increase. Simply, we believe this provides our clients with a much more convenience and control. Likewise, we always look forward to your feedback for the next version with more updates. Please feel free to send us any suggestions via our email noted below.

Your – Inspection Support Services Inc. Team

PHONE	EMAIL	WEB
1-800-659-9053	info@inspectsupport.com	www.inspectsupport.com